

# Smartmail Flats - Expedited



**SMARTMAIL**  
FLATS

Are you mailing direct marketing material? Does your business send brochures, newsletters, annual reports, proxies or enrollment kits? If your mail items include the above mentioned and weigh from 1 ounce to 1 pound, they may qualify as United States Postal Service "Flat Mail."

#### Rely on the power of our nationwide network.

DHL Global Mail™ offers *SMARTMAIL FLATS*®, a full-service mail solution with a quality controlled process that moves your flats with precision. After picking up your mail, we will sort and process the pieces at one of our nationwide Mail Terminals, transfer them to the destination postal facility and insert the items deep into the mail stream. This efficient process allows for greater control and visibility.

By leveraging the strengths of our network and our Workshare partnership with the United States Postal Service (USPS), customers benefit from superior transit times, reliability, our professional expertise and value-added services.

#### Peace of mind.

It's our way of delivering something money can't buy: satisfied customers across the USA. Take one look at our service options and you'll understand.

**Delivery Time**

**2-5 Average Transit Days**

#### Your Advantages

- Reduced shipping costs
- Enhanced delivery time
- Security and accountability

#### Convenience

- Flexible pick up times
- No postal preparation and manifesting
- Easy electronic invoicing
- Detail and summary billing available

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## Enhanced Services

- Address management
- Selective routing and delivery
- Content assurance
- Web-based tracking and piece-level visibility up to postal handoff
- Delivery performance reporting/management
- Expansive customer-defined reporting portal

### Direct marketing without boundaries.

In addition to *SMARTMAIL FLATS*, you can choose from a robust product portfolio offered by DHL Global Mail – the quick and cost-effective solution for your direct mail, parcels and catalog mail to any major market worldwide. With DHL Global Mail as your partner for speed, accuracy and customized solutions, you can maximize your market potential.

### If you are interested in our services, contact us:

Toll-free: 1-866-616-MAIL (616-6245)

Email: [contact@dhlglobalmail.com](mailto:contact@dhlglobalmail.com)

[www.dhlglobalmail.com](http://www.dhlglobalmail.com)

## Weight / Size Limits

<b>Weight</b>	1-16 oz.
<b>Height</b>	5" – 12" maximum
<b>Length</b>	6" – 15" maximum
<b>Thickness</b>	0.009" – 0.75" maximum (Uniform thickness within 0.25")
<b>Qualified Mail</b>	<ul style="list-style-type: none"><li>• Does not contain First-Class Content (DMM333.20)<ul style="list-style-type: none"><li>- Personal correspondence</li><li>- Bills or statements</li><li>- Personal information</li><li>- Handwritten material</li></ul></li><li>• Must not contain Hazmat</li></ul>
<b>Flexibility</b>	<ul style="list-style-type: none"><li>• Meets in standards in DMM301.1.4<ul style="list-style-type: none"><li>- Must not have box-like features, internal or external</li><li>- Must flex 1" if less than 10"</li><li>- Must flex 2" if 10" – 15"</li></ul></li></ul>
<b>Packaging</b>	Approved polywrap vendor or envelope

Consult the Domestic Mail Manual (DMM) and the USPS Customer Support Rulings for complete descriptions on qualified automated flat mail.